

CAPITAL PROJECT APPRAISAL FORM
NEW BIDS 2017/18

1) Capital Scheme Name

Improvement works to North Oxfordshire Academy Sports Pavilion

2) Service Head

Ian Davies

3) Service Manager

Sharon Bolton

4) Portfolio Holder

Councillor George Reynolds

5) Driver (select) **Desired** **Statutory** **Essential** **Health & Safety****6) Finances**

Funding required	£ 20,000
Partners/Match Funding	£
Grant Funding	£
Borrowing Required	£
Total Scheme Cost	£

7) Full-year net revenue impact (see section 13)

8) Detailed Outline / description of project

A clear and concise outline of the proposed project and how it is intended to be procured and managed.

The District Council manages and owns the North Oxfordshire Academy Pavilion as part of the overall leisure facilities on this site. Whilst general internal redecoration works have been carried out and minor improvements made to the facility there is a need to upgrade the bar lounge furniture, bar and kitchen facilities to improve the service provision offered.

It is intended that the works will be procured and managed by the District Council, however the works will be discussed with both main user clubs prior to confirmation of the works scope.

9) Corporate Priority the proposal will address

Outline how the proposal will address the corporate priorities.

Deterioration to the furniture and kitchen equipment has been identified by both main user clubs as an area for significant improvement works and also limits the ability to hire the facility out for events.

This currently has a negative effect on participation targets and income generation which could grow with the withdrawal of one or both of the main user clubs.

Links to the Corporate priority for Safe, Healthy and Thriving Communities.

10) Implications of not undertaking the Project

The implications to the Authority/Service of not undertaking the project e.g. failure to meet statutory responsibilities, reduction in service provision etc.

To not undertake the project would potentially mean that Banbury Hockey Club look to relocate away from their current home at North Oxfordshire Academy and look for other premises to operate from. This would have a significant impact on participation and income levels.

11) Efficiency Savings/Value for Money

Will the scheme contribute to the Council's requirement to demonstrate that we are improving value for money in the services provided? Please give details of possible revenue savings, income generation and/or associated costs (e.g. maintenance).

Reduction in minor repair and maintenance costs, income generation through additional hiring for meeting/special events etc.

	2017-18	2018-19	2019-20
Revenue cost of scheme			
Income generation opportunities			
Cost of borrowing			
Revenue savings			
Net Revenue Impact of Scheme			

12) Identification and Assessment of Risk in undertaking the Project

What risks have been considered and how would they be mitigated?

There are no real risks identified within this project however consideration would need to be given as to what time of the year the works are to be carried out which will need to be discussed prior to any works taking place with the Clubs and Academy.

13) Other Authorities, Departments, Partnerships or Bodies involved and funding available

Details of other bodies involved in the scheme and the form of their contribution e.g. financial (including grants), practical, advisory etc.

Organisation	Funding Contribution £	Other (please describe and include any restrictions/conditions)
1.		
2.		
3.		
4.		

Please select if this a Shared scheme with South Northants/Cherwell

14) Estimate of Asset Life

10 years

15) Category (please tick as appropriate)

Enhancement of Existing Asset

New Asset

16) Componentisation

Will the asset have 2 or more components which will have differing useful economic lives? If so, please provide details of components, values and lives.

n/a

17) ALL SCHEMES – please complete the Profile of Capital Spend and Financing on the following page.

18) ICT Projects – please also complete ANNEX 1 & ANNEX 2.

Profile of Capital Spend and Financing

Capital Expenditure		2017/18				2018/19	2019/20	2020/21	Total
		Quarter 1	Quarter 2	Quarter 3	Quarter 4				
Description of Cost	Account Code								
Consultation								0	
Procurement								0	
Contractors		£20,000							
Professional Fees								0	
Construction Services (internal)								0	
Equipment								0	
Other Capital Costs								0	
Initial Purchase of Vehicle or Plant								0	
IT - Software								0	
IT - Hardware								0	
Grants								0	
Total		£20,000	0	0	0	0	0	0	
External Financing									
Description :-									
Capital grants and contributions (please specify)								0	
Partnership Funding (please specify)								0	
Other								0	
Total		0	0	0	0	0	0	0	
Total CDC Funding		£20,000		0	0	0	0	0	